

**Meeting Minutes - DRAFT
September 12, 2018
Doyon School Library**

Attendees: Sue Rogé, Nicole Laroche, Jon Cormier, Melissa Lees, Sheila Halloran, DeeDee Bates, Cheryl Hill, Jena Woodworth, Melissa Carver, Erin Lane, Michelle DeLaCruz, Laura Bresnahan, Justin Power, Kerrin Nixon, Bob Brady, Moira Kelly, Lisa Rivero, Vassiliki Knox, Lisa Costa, Alice Fraser, Peter Breeze, Marianne McFerran, Shawna DosSantos, Kathy Simms

<u>Time</u>	<u>Item</u>	<u>Owner</u>
7:20 PM	Welcome & Introduction Sue gives brief description of FRIES organization and shares slideshow	Sue Rogé
7:20 PM	Approval of June 14, 2018 Meeting Minutes Melissa makes Motion to approve 6/14/18 meeting minutes, Jon seconds -APPROVED- <i>-Umbrella giveaway</i> <i>-Sheila reads enrichment program list from 'Dollars at Work' flyer</i>	Melissa Lees
7:35 PM	Treasurer's Report We're at about \$40k in the bank; we set aside about \$800 per grade for enrichment; Pre-K gets \$400; \$2k for schoolwide enrichment; everything is paid from last year	Nikki Laroche
7:40 PM	Old Business Online School Store (7:40) Todd's Sporting Goods - overall it was a success (a few glitches with the beach towels, they are now ready for pickup), heard feedback that people weren't exactly thrilled with this online store, might consider going with another online store company (quality of items were mostly good) Playground Mulch (7:43) Special mulch used out back (can't use typical backyard mulch); volunteers needed to rake mulch (date TBD); Sheila suggests student's involvement using chalk for four square, hopscotch, etc., Miss Woodworth suggests chalk mazes added to the pavement on the school grounds	Nikki Laroche Sue Rogé
7:45 PM	New Business Teacher Funds Requests (7:45) Two library requests: 1) Skype w/an author, all-school read "A Boy Called Bat" by Elana K. Arnold - Cheryl Hill mentions that this is a world-wide read, we will be getting pen pals from around the world from this event; A parent questions where the high cost is coming from, Sue and Cheryl confirm that the author's time can be expensive (it's not the cost of the Skype, it's the cost of the author's time) Sue makes Motion to approve request of \$1200 to fund author's event; Jon seconds -APPROVED-	Sue Rogé

- 2) STEAM cardboard construction toolset for \$300 (STEAM section in Library, for all-grade level use); Sheila describes STEAM studio (grant received, how the program started, etc.)

Sue makes Motion to approve request of \$300 to fund STEAM toolset; Jon seconds

-APPROVED-

Mums Fundraiser (7:56)

Sue Rogé

-Country Gardens in Rowley, really beautiful mums (five colors available); pick-up will be at Winthrop front lawn the morning of September 22nd (joint fundraiser w/Winthrop but orders are kept separate so each school will earn their own profits as per their orders sold; about 1/2 the cost of the mums goes directly to FRIES)

Meadow Farms Fundraiser (8:00)

Sue Rogé

-Circulated catalog sent home with students, can purchase online or with an order form; everything gets shipped to homes with no in-school delivery and distribution (making this a really convenient fundraiser; made \$4k last year and the items shipped to the school and needed to be sorted and distributed), would like to make \$6k this year. Profits are between 30% - 40% depending on quantity of items sold, more items higher profit cut.

Monster Mash (8:05)

Melissa Lees

-Scheduled for October 26th, this is a fun opportunity for new Doyon parents to have involvement; contacted DJ from last year to book for this year's Monster Mash; cost for DJ services, setup and lighting is \$250 (DJ confirmed availability)

Sue makes Motion to approve request of \$250 for DJ services; Jon seconds

-APPROVED-

Open Committee Chair Discussion (8:10)

Jon Cormier

Various committee chairs available:

- 1) **Enrichment:** commitment needed, Rachel is looking for an apprentice;
- 2) **Box Tops Coordinator:** picks up box tops, count and bag- Kerrin Nixon offers to take this on
- 3) **Fundraising Chair:** organizing fundraisers, delegating
- 4) **Communications:** communicating to the school community, Facebook, website, etc.
- 5) **Hospitality:** staff appreciation week, art shows (refreshment table), easy commitment
- 6) **Sustainable education:** Kerrin met w/folks at Winthrop (a bit overwhelming, not enough Doyon volunteers); this would be perfect for someone with a passion to teach Green Initiatives
- 7) **Grade-level parent liaisons** (come to the FRIES meetings, help get the word out to other parents, etc.)

Event & Fundraiser Brainstorm for 2018-2019 (8:20)

Sue Rogé

-Will cover at next FRIES meeting, October 17th

8:25 PM

Adjournment

Sue Rogé

Sue makes Motion to adjourn meeting, Jon seconds

-APPROVED-