

Meeting Minutes - DRAFT
7:00 p.m. – December 12, 2018
True North Brewery
Open to entire Doyon Community

Attendees: Sue Rogé, Jon Cormier, Melissa Lees, Michelle Delacruz

<u>Time</u>	<u>Item</u>	<u>Owner</u>
7:13 p.m.	<u>Welcome & Introduction</u> Sue welcomes everyone	Sue Rogé
7:14 p.m.	<u>Approval of November 14, 2018 Meeting Minutes</u> -Melissa makes motion to approve, Jon seconds -APPROVED-	Melissa Lees
7:15 p.m.	<u>Treasurer's Report</u> Sue shares report- Meadow Farms may be slightly off (total is \$2802), one bounced check for \$32 plus \$10 fee, Nikki will look into to see if they'll pay; approximately \$3,500 should be coming out for Change is Simple (current balance will be less due to that)	Sue Rogé
7:20 p.m.	<u>Teacher/Staff Fund Requests</u> Cello rack for music department: \$879, holds six cellos (they'll have 7 in the spring), they're currently housed in the music room or on the floor of the stage in the cafeteria (potential to be damaged), at last meeting it was suggested that high school students build a case (someone would have to look into that) -Sue makes motion to approve rolling rack for \$879, Melissa seconds -APPROVED- Cheryl Hill (2 kindergarten requests)- \$200 for 'Historical New England' program by Spencer-Peirce Farm (3 sessions, one per class), needed by January 25th; and \$550 for 'Life Cycles' program (split per classes), hoping to use music room on March 27th (Museum of Science traveling program); all in agreement that they sound affordable for what you get -Jon makes a motion to approve both requests, Sue seconds -APPROVED- Dominie O'Neill (social worker/guidance counselor)- \$400 for sensory tools for each classroom, all students benefit from it -Sue makes motion to approve, Melissa seconds -APPROVED-	Sue Rogé

7:36 p.m. Old Business

Mulch will need to be complete it spring for preschool playground; school store earned \$392 total (58 orders), should come in on December 18th; Michelle mentions that the timing for this fundraiser was good (holiday gifts)

7:40 p.m. New Business

Discussion of possibility of teacher/staff appreciation after holiday break (muffins, coffee, etc.), Michelle suggests continental breakfast (light and easy); Sue mentions needing a date and amount of funds to put towards this (would like to run this past Sheila as well), Sue suggests either January 4th or 11th (a Friday)- all agree on the 4th but Sue will check with Amy Digby for date, setting it up around 7:45 a.m. that morning in the staff lounge; Jon asks how many members on the staff, Sue says around 80; everyone agrees on a budget of \$400 max (coffee, tea, muffins, croissants, fruit salad, juice, water, plates, napkins, forks); we need to look into if they have a Keurig at the school (hot water for tea); Michelle offers to take this project on

-Michelle makes a motion for \$400 for funds for mini-appreciation/welcome back continental breakfast for the Doyon staff, Jon seconds

-APPROVED-

Doyon Devours Books - some parents did not like it taking place over February vacation past years (low participation), maybe one week instead of two in March (National Literacy Week usually takes place first week of March), Jon suggests a Friday to Friday (so one weekend will be included); Sue mentions that funds have gone entirely to the library (maybe put some towards STEAM studio? Sue suggest discussing where funds will go during January's meeting); prizes last year were Henry Bear's Park gift cards (Jon picked them up), issue of same winners every year- consider changing the winners category to include wider variety of type of student, Jon suggests one class per grade as winner, no more individual winner (adds a new level of competitiveness and teamwork to encourage fellow classmates to participate) - everyone liked this idea a lot; Sue will look into using 99pledges.com.

Re Flatbread- Kerrin told Sue she's looking into, will follow up

8:04 p.m. Open Committee/Event Coordinators

N/A

8:04 p.m. Adjournment

Sue adjourns meeting

Sue Rogé