

Meeting Minutes - DRAFT
7:00 p.m. – January 9, 2019
Doyon Library
Open to entire Doyon Community

Attendees: Sue Rogé, Sheila Halloran, Nikki LaRoche, Melissa Lees, Moira Kelly, Kathy Simms, Kelly Coviello, Sarah Marsella Rachel Lheureux, Justin Power, Yadira Ibarra

Time	Item	Owner
7:05 p.m.	Welcome & Introduction Sue welcomes everyone; thank you to Kathy and Erin for the successful online school store, went smoothly; Pencil Box has been rescheduled to next Thursday (Sheila made an announcement at school today); next FRIES meeting is scheduled for March 13th; Jeremy Nester from the YMCA will be giving an overview about Y opportunities, camp, etc. to help get the word out, Sue is hoping for good attendance; Kelly suggests putting up a poll on the Facebook page for start time of FRIES meetings (6:30 p.m. or 7:00 p.m.), Sue said she'll put one up; Sheila mentioned 'Boone Hall' and opportunities for children in Ipswich.	Sue Rogé
7:13 p.m.	Approval of December 12, 2018 Meeting Minutes Melissa makes motion to approve, Nikki seconds -APPROVED-	Melissa Lees
7:14 p.m.	Principal's Report Sheila mentioned to Nikki that Sue Merrill said 'the equipment bin is here' and Sue is currently doing an inventory and will let us know if there is enough equipment; Sheila thanked FRIES for approving teacher requests during the meeting last month (Sue gave a rundown of what was approved), Sheila is a member of the School Committee Field Trip subcommittee. The committee is looking the cost of the field trip district-wide and the cost of the bus. A Payne Grant was written for this school year to reduce the cost of admission and bussing for all schools and some summer school costs for approximately \$107,000. The committee is unsure if the Payne Grant Committee will approve this type of grant for the upcoming year. Sheila mentioned STEAM Night is fast approaching (January 31st), Sue mentioned that Open Door Mobile Mart will be in attendance that night. Sheila presented a "thank you" craft and card from 3rd graders to FRIES, thanking us for their Field Trip to Wenham Museum - Nikki suggested hanging it on the FRIES bulletin board.	Sheila Halloran
7:27 p.m.	Treasurer's Report Nikki discussed Budget handout; Monster Mash was slightly lower (needed to pay the DJ); expenses were low-key from December and January (reimbursements have been sent out/completed); a few checks haven't cleared (this is normal), one check has been hanging around (from one of the parents- purchases for the 5th grade moving up ceremony), got in touch with the person who gave us the check, said we could use it as a	Nikki LaRoche

donation; one check bounced from the Meadow Farms fundraiser, Nikki reached out/will follow up. Nikki mentioned to Sheila she recently received an invoice from Agri-Cycle (never heard of them)- could be compost, not sure; Sheila suggested giving them a call and sending Rob an email to see what they're in connection with.

Moira asks if it's better to accept donations as opposed to setting a set price at the Monster Mash, Nikki said she'll compare it to previous years and see what raises more funds. Moira suggested comparing it to method of donations received at the Ice Cream Social. Kelly asks if Pencil Box does so well should we consider doing it more often. Sheila said that once a month works well especially given the effort involved for the teachers in regards to the younger students. Sue said we'd need more volunteers, something to consider down the road- most are in agreement that once a month works given the sensitivity of the situation.

7:36 p.m.

Teacher/Staff Fund Requests

Sue Rogé

Sue said no requests have come through yet for this month. Sheila asked if every grade level has submitted their Enrichment requests? Rachel said 2nd, 4th, 5th and Pre-K haven't yet but they historically do the same thing each year. She will follow up and get more details.

7:40 p.m.

Old Business

Online School Store - Spirit Wear

Kathy Simms

Kathy said that it went well, it was suggested more feminine choices (pink, women's cut, etc), a lot of orders came in, the vendor was impressed with the amount. Sue asked what the cost was compared to what we sell them for. Kathy said she'll look into it but that the vendor set the prices. Nikki confirmed this. Sue asked Kathy if we should do one in the spring? Kathy said she'd love to and that she'd reach out to Erin too.

7:45 p.m.

New Business

Box Tops for Education (March 1st next submission) Sarah Marsella

Over \$800 raised in the fall and went really well. We've set our goal at \$1,500 (already more than halfway there), need more counters. The printout sheets went well, would love to offer that again. Sheila suggested getting students involved with counting box tops, checking box tops dates, etc., submitting in bags of 50. Sheila suggested sending an email out to the Doyon staff asking what method they preferred (bags, the sheet, a Collection box, etc.) before February 15th. Sarah would also like to send out an email with details (don't staple, look for expiration dates on the box tops, etc.); Sue asks about different option for class prize (extra recess was not a big hit with the kids); doesn't suggest food-related due to allergies. Kathy suggests reaching out to the students to see what they'd like for a prize. Sheila suggested a few choices from Pencil Box; Moira suggested putting up a dot poll in the winning classroom to let them choose what they want their prize to be. It was agreed that we will offer the winning class the choice of (1) No homework for the night (2) extra recess (3) popsicle party to vote on. Sarah suggested having Wally from the Red Sox visit next year from the funds (the class who wins gets to sit in the auditorium with Wally. This is her goal- everyone agrees it's a great idea); Moira says she has some Red Sox contacts if Sarah needs any.

8:00 p.m.:

Staff Continental Breakfast

Sue Rogé

Sue said FRIES will be funding this (volunteers not needed); Kathy offers to pick up bagels

Flatbread Dine-Out Benefit Night**Sue Rogé**

Sue said Kerrin is working on it and has reached out to the manager, February 19th (during February vacation, not a good date), March 5th and April 2nd in Tuesday is available- Nikki suggests March 5th (it's a long month). Kerrin will follow up and make the arrangements.

Doyon Devours Books**Sue Rogé****8:05 p.m.**

Thinking of having it March 1st (a Friday to Friday event); would like to see the participation go up this year (only 30% last year); Jon mentioned at the last FRIES meeting that since every year it tends to be the same winner, changing the rules to have a class as a whole win (as opposed to individual student), Sue mentioned having the winning class get a trip to the Pencil Box, everyone agrees that it's a great idea. Moira mentioned that March 2nd is Dr. Seuss Day. Nikki said that she knows someone who dresses up as characters (including Seuss characters), will look into it. Rachel said she have \$800 leftover from 'A Boy Named Bat' event so a school-wide event might be doable financially. Moira will reach out regarding donations (posters etc.) from the Seuss Museum. Kathy asked if there's a way to do a mid-week update to let classes know where they stand (minutes read). Sue said she'd look into it (might be difficult for the teachers, but would be cool to announce it, to gain momentum). Sarah mentioned 99pledges.com, would that be an option? Sue said she'll look into it (might be entered manually); Sheila said that after school vacation we'll start hyping this fundraiser and will reach out to the teachers on how to promote the event. She liked the idea of having a character come to the school to really kick it off the event. Kelly suggested starting the event with Dr. Seuss theme, mid-week 'stop drop and read,' and end it with 'dress up as your favorite book character'. Everyone agreed this is a great strategy.

Side note: Rachel asked the date of the Art Show . Sue said a Wednesday or Thursday in April. Rachel offered to help with the refreshment table for this event

Open Committee/Event Coordinators**All leads welcome to speak****8:15 p.m.**

Yadira discussed the Green Movement at Winthrop. She and Peter met with Winthrop parents and also met with Sheila. Some suggestions are 1) more student involvement, by trying to start Green Team, 2) creating a newsletter to advertise that we're looking for members (marker recycling- opportunity to kick things off, if the current student member will create a poster to promote the event); 3) middle school student involvement (DEEP) opportunities; Winthrop is very interested in involving students from both schools (working together), a wall/bulletin board to provide information about being 'green'; in the spring holding a 'sustainable Ipswich' contest for students of Ipswich (farm-to-table theme), students make whatever they can come up with, they'd really like Doyon involvement (all ideas are welcome); Winthrop has a Harvest-of-the-Month program (Yadira is still learning about it), every month a vegetable is brought to the cafeteria, students get to try them, come up with recipes, etc.; made t-shirts (green theme shirts for students, given at the end of the program), Kathy said they may be able to sell them in our online store. Sheila suggests involving the student rep to try to get the word out (in school and at EDP). Sheila shared Doyon already have a lot of sustainability opportunities such as in the cafeteria. Yadira said she'd like to inform the parents somehow that we need more people, more involvement, we need to get the word out, hoping for more involvement with the town. She shared that town is working towards banning water bottles. Moira asked if the Winthrop Green Team handles beach clean-up?

Yadira confirmed that they do. They have parents volunteers to transport students to and from the beach. Sheila said we'd need to get some sort of waiver/paperwork if it was a school-related event (liability). Yadira said Down River Ice Cream is very involved in composting. She suggested maybe someone could come to the school to discuss it. Sue thanked Yadira for her efforts so far, and all of the information and for having a good game plan started.

8:35 p.m. Kathy mentioned coffee cake fundraiser and provided a detailed handout. Orders needed by March 27th, in order to be delivered on April 11th (Thursday and Friday before spring break to distribute). Easter is at the end of the spring vacation. People agreed it could definitely possible to pull it off (unfortunately no online option at the moment); Sue said she could look into a Square Store. Rachel mentioned the Genevieve's coffee cakes from a past fundraiser a couple of years ago. She said the coffee cakes were cheaper at Market Basket and a lot of people just purchase them there. She also shared some people didn't pick up their orders last time and the food went bad. \$15 price point could be an issue. Kathy said we'd have to sell 48 at a minimum and she thinks this would be easily achievable. Kathy suggested handing out samples and Sue suggests having samples at the next FRIES meeting. Sue would like to see a good turnout at the March meeting. Yadira asked if Mother's Day would be better? Kathy like it closer to Easter and spring break as she had done in previous years. Kelly said if you bump it out to Mother's Day you could offer samples at the Art Show. Sue thinks April might be better (not close to spring sport season).

8:45 p.m. Sue makes motion to approve Coffee Cake Fundraiser for April, Melissa seconded (March 11th-25th to collect orders- real due date is March 27th) @ \$15.00 per coffee cake
-APPROVED-

8:50 p.m. **Adjournment**

Sue Rogé