



April 11, 2019

Re: Doyon FRIES Elections, 5/8/19 - 7 PM Doyon Library  
Open Positions – President & Treasurer

Dear Doyon Families,

Our parent-teacher organization, *FRIENDS of Ipswich Elementary Schools (FRIES) – Doyon Chapter*, has one main goal, and that is to enhance the educational experience of every student at Paul F. Doyon Memorial School as we promote exciting programs and events throughout the year. But none of it would be possible without our greatest asset, our volunteers! Thank you to everyone that has supported Doyon FRIES throughout the years!

This school year, FRIES has raised over \$15,000 through our Meadow Farms Fundraiser, Doyon Devours Books, School Spirit Apparel Online Store, My Grandma's Coffee Cakes of New England, and other events with a few more planned fundraisers coming soon to close out the school year. All money raised is used to provide grade level and school-wide Enrichment activities, special teacher requests, playground maintenance and other requests all discussed and voted on by FRIES during our monthly meeting.

Our next FRIES meeting is scheduled for May 8<sup>th</sup> at 7:00 PM in the Doyon Library. **The primary agenda item will be elections for two open officer positions, President and Treasurer.** Both positions are two-year commitments. Attached please find more information regarding these open positions along with a self-nomination form that we ask be completed if you are interested.

In order to make our organization a continued success we need your involvement – big, small, in person or behind the scenes – whatever positive energy and fresh ideas, you have to offer.

Sincerely,

Sheila Halloran  
*Principal, Paul F. Doyon Memorial School*

Susan Rogé  
*President, Doyon FRIES*

**FRIENDS OF IPSWICH ELEMENTARY SCHOOLS  
DOYON CHAPTER**

SELF-NOMINATION FORM

Please return your completed form to the front office no later than **Tuesday, May 7<sup>th</sup>, 2019.**

**Elections will be held for these positions at the monthly Doyon FRIES meeting on Wednesday, May 8<sup>th</sup>, 2019 at 7 PM in the Doyon Library.**

Nominations for the following officers are open for the 2019-2020 term:

**Officer Positions (2 Year Term)**

• **President**

*Act as a positive role model and spokesperson for Doyon FRIES. Responsible for setting agenda for all FRIES meetings. Attend monthly FRIES meetings and give updates. Supervise, direct and coordinate fundraising and enrichment endeavors. Work directly with the principal to maintain a supportive relationship between the school and FRIES.*

• **Treasurer**

*Receives and deposits all the funds, keeps accurate finance records and makes pay advances and approved reimbursements. Help with events throughout the year, attend monthly FRIES meetings and give Treasurer updates/reports.*

Name: \_\_\_\_\_

Email: \_\_\_\_\_

Position running for: \_\_\_\_\_ # of previous terms at this position: \_\_\_\_\_

If you'd like to make a statement to the membership about your qualifications for this position, you may write them below:

I understand this is a volunteer position. Officer positions are two-year terms with the option to rerun for a second term, for a total of four years.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_